

## Visa Requirements

To obtain *single and multiple entry visas* for travel to the Republic of Azerbaijan the following documents must be submitted to the Consular section of the Embassy (*see the checklist on page 3*):

**1. *Completed visa application form;***

To fill out visa application form:

- Visit the website: <http://evisa.mfa.gov.az>
- Register in “Sign up” page.
- Fill out the “Application form”.
- Submit the application form.
- Print the completed application **form received on e-mail.**

**2. *Valid passport or other travel document* (photocopies will not be accepted)** which should have at least one clear page for the visa;

A passport must be valid for no less than six months after the date of your planned departure from Azerbaijan. Holders of travel documents must submit the copy of a valid permanent resident card.

**3. *Two recent, colored photos*** – Format 35mm x 45mm, only with a clear, plain and white background. One of the photos must be glued to the corner of the application

**4. *The invitation letter from Azerbaijan;***

**Single entry visa:**

- For business, education and humanitarian visits – the invitation letter from receiving party in the official blank of the company along with the copy of the charter and state registration certificate of the company/organization. *The invitation letter must be written in Azerbaijani language;*
- For personal visit – the invitation letter from Azerbaijani citizen or foreign citizen currently residing in Azerbaijan along with the copy of their Azerbaijani ID (*The sample of the invitation letter is attached. Please see page 4*);

**Multiple entry:**

An invitation from a receiving party should only be sent through the Consular Department of the Ministry of Foreign Affairs of the Republic of Azerbaijan. A multiple entry visa is valid for 1 year with the duration of stay for no more than 90 days. For details the receiving party may contact the Consular Department of Ministry of Foreign Affairs of the Republic of Azerbaijan: *4 Shikhali Gurbanov Str., Baku, AZ 1009*. For questions please call + 99450 760 0663

**Tourist visa:**

Confirmation from the receiving tourist organization in Azerbaijan or from a hotel is required. A tourist visa is valid for the exact dates of hotel accommodations purchased in advance. The copy of the travel tickets must also be attached.

**Transit visa:**

A valid visa of the visiting country and a copy of a round trip ticket are required.

**NOTE:** Foreign nationals willing to stay in Azerbaijan for the entire year should request temporary residence permission at the State Migration Service of the Republic of Azerbaijan (for more information, please visit: [www.migration.gov.az](http://www.migration.gov.az)).

5. **Letter of request** – By the traveler, stating the purpose of the visit, the date of entry and duration of stay, as well as information about the hosting party and request to grant a visa.
6. **Visa fees for the citizens of Canada are:**
  - **Transit single entry** (up to 3 days) – **\$20 US dollars** (*a copy of round trip ticket should be submitted*);
  - **Transit double entry** (up to 3 days) – **\$40 US dollars** (*a copy of round trip ticket should be submitted*);
  - **Single entry** (3 to 90 days) – **\$100 US dollars**;
  - **Multiple entry** (up to 1 year) – **\$100 US dollars**;

**NOTE: Only money orders and company checks are accepted.** Please make payments to the order of **the Embassy of Azerbaijan**. *Funds issued in Canadian dollars will be returned back.*

7. **A pre-paid envelope** - To obtain a visa by mail, the request must include a postage paid return envelope (Canada Post, FedEx, UPS, DHL and etc.). The Embassy of Azerbaijan does not assume any responsibility for the loss postal delivery. As the Embassy does not keep tracking numbers of your mail, you are advised to keep a record of it in way to track your passport's return to you.

## **DOCUMENT CHECKLIST**

### **For single and multiple entry visas**

If any of the required documents listed below are missing, your application will be returned.

#### ***I have enclosed the following items:***

- Passport;
- Letter of request;
- Completed e-visa application form;
- 2 photos;
- Invitation letter written in Azerbaijani;
- Photocopy of Azerbaijani ID card (şəxsiyyət vəsiqəsi);
- Money order;
- Any additional document required by the Consular Service of the Embassy;
- Prepaid envelope.

## DƏVƏT MƏKTUBUNUN NÜMUNƏSİ

Azərbaycan Respublikasının  
Kanadadakı səfirliyinin  
Konsulluq şöbəsinə

Hal-hazırda Azərbaycan Respublikası,  
Bakı şəhəri, ... ünvanında yaşayan  
*Soyadı, Adı, Atasının adı* tərəfindən

### **Dəvət məktubu**

Mən, Azərbaycan Respublikasının vətəndaşı Əliyev RUFƏT (*şəxsiyyət vəsiqəsinin nömrəsi - ....*) Kanada vətəndaşı olan və Kanadanın Ontario əyaləti, ... ünvanında yaşayan qohumum (*və ya dostum*) ALIYEV FARIZİ (*Kanada pasportunun nömrəsi – BQ000000*) Azərbaycana dəvət edirəm.

Aliyev Fariz Azərbaycanda olduğu müddət ərzində mənim yuxarıda qeyd olunan ünvanımda yaşayacaqdır (*Əgər ünvan fərqlidirsə, o zaman qonağın yaşayacağı ünvan göstərməlidir*). Səfər ilə bağlı bütün xərclər Aliyev Fariz tərəfindən ödəniləcəkdir.

Səfirlikdən yuxarıda adı qeyd olunan şəxs üçün *2014-cü ilin 19 avqust tarixindən etibarən (dəqiq tarix göstərməlidir)* ... günlük tək keçidli viza rəsmiləşdirilməsini xahiş edirəm. Hər hansı sualınız olacağı təqdirdə, aşağıdakı nömrələrə zəng etməyiniz xahiş olunur:

Tel: +994...

Mob: +994...

İmza: \_\_\_\_\_ *Soyadı, Adı*

1 avqust 2014-cü il